

Referees, please take the following steps in handling match rosters for the Gold Division:

- When you check in the teams, make a visible mark, such as a check mark, next to the name of every rostered player that is present and has given you a matching player card for the game. Return all cards to the Coach after check in.
- Draw a line through the name of any rostered player who will not participate in the game, regardless of reason.
- If there are any guest players, the guest player name(s) should be written on a blank line of the roster for the team on which they will play. The name as written must match the name on the player card shown to you for the guest player. The card ID number should also be written in for each guest player.
- Each match roster will show both teams. You can use a single roster to check in both teams, or use a separate roster for each team.
- You can record yellow and red cards on the roster, but that is not necessary.
- After the match, send a copy of the match roster(s) to OYSA by one of the following methods:
 - By fax to [503-520-0302](tel:503-520-0302)
 - Scan and attach to email as a jpg or pdf. Send email to either brian@oregonyouthsoccer.org or desia@oregonyouthsoccer.org
 - By postal mail to Oregon Youth Soccer Association, 4840 SW Western Avenue, Suite 800, Beaverton, OR 97005. We prefer electronic delivery by fax or email, but you can send a paper copy.
 - You can also bring a copy of the roster by the OYSA office.
- Follow Mid Valley Soccer League rules regarding handling of player cards for players or coaches who are ejected from a match. **DO NOT SEND PLAYER CARDS TO OYSA.**